



## Data Champions Pilot Project Application Evaluation Rubric

### *Application Screening for Completion*

<b>Principal Investigator (and/or Team) Details</b>	<ul style="list-style-type: none"> <li>• PI (Applicant) name</li> <li>• Role/Position title</li> <li>• Institutional Affiliation address</li> <li>• City</li> <li>• Province/Territory</li> <li>• Postal code</li> </ul>	Demonstrate: Complete
<b>PI Contact Information</b>	<ul style="list-style-type: none"> <li>• Phone &lt;Text Field&gt;</li> <li>• Email &lt;Text Field&gt;</li> </ul>	Demonstrate: Complete
<b>Team member(s) name(s) optional, as needed</b>	<ul style="list-style-type: none"> <li>• Role/Position title</li> <li>• Institutional affiliation</li> <li>• Application of EDIA principles for Team</li> </ul>	Demonstrate: Complete
<b>Project</b>	<ul style="list-style-type: none"> <li>• Project title</li> <li>• Named Data Champion</li> <li>• Project summary</li> </ul>	Demonstrate: Complete
<b>Scan remaining application for general completeness</b>	--	Demonstrate: Complete

### *Adjudication Matrices for Merit Reviewers*

Citation: [https://www.sshrc-crsh.gc.ca/funding-financement/nfrf-fnfr/transformation/2022/merit\\_indicators-indicateurs\\_du\\_merite-eng.aspx](https://www.sshrc-crsh.gc.ca/funding-financement/nfrf-fnfr/transformation/2022/merit_indicators-indicateurs_du_merite-eng.aspx)

**Scores can fall between the stated grade maximums in 0.5-point increments only. Justification statements that match scores are necessary.**

**Project Description Feasibility Matrix**

	<b>Excellent (5)</b>	<b>Good (3)</b>	<b>Fair (1)</b>	<b>Poor (0)</b>
<p><b>It is expected that successful applications will address more than one of these broad areas of activity, but not necessarily all. If applicants identify other areas of activity that are aligned with this Pilot’s purpose, these may be considered as well</b></p> <p><b>Select all applicable categories this proposal will address.</b></p> <p><b>For each broad category, what activities will you develop?</b></p>	<p>The application is clearly presented; the major category (-ies) to be addressed within this proposal are clearly defined and articulated in the context of the overarching purpose of this funding call.</p> <p>The activities within each major category are clearly developed and described.</p>	<p>The application is clearly presented; the major category (-ies) to be addressed within this proposal are clearly defined.</p> <p>The activities within each major category are described.</p>	<p>The application lacks clarity; the major category (-ies) to be addressed within this proposal are noted but not clearly defined.</p> <p>The activities within each major category, as described, lack detail.</p>	<p>The application as presented, lacks clarity; the major category (-ies) to be addressed within this proposal are vague or absent.</p> <p>The activities within each major category are not clearly described.</p>
<p><b>What is the current research, and/or knowledge, and/or principles of the broader RDM landscape that are relevant to the planned activities?</b></p>	<p>The proposal addresses current research, knowledge, and/or principles of</p>	<p>The proposal addresses current research, knowledge, and/or principles of</p>	<p>The proposal addresses current research, knowledge, and/or principles of</p>	<p>The proposal has not addressed current research, knowledge, and/or principles of the RDM landscape.</p>

<p><b>Provide a brief literature review and/or contextual background to support your response.</b></p>	<p>the RDM landscape and the project will build on it/progress in an innovative way.</p>	<p>the RDM landscape and the project aims to build on it.</p>	<p>the RDM landscape in a limited manner.</p>	
<p><b>Who is the audience for these activities? Explain how researchers and stakeholders (at various stages of experience) in the Digital Research Infrastructure (DRI) ecosystem will be involved in activities outlined in this proposal.</b></p>	<p>The application is clearly presented, with the audience(s) clearly defined.</p> <p>The plan for engaging the various audience(s)/stakeholders is clearly developed and described.</p>	<p>The application is clearly presented, with the audience(s) defined.</p> <p>The plan for engaging the various audience(s)/stakeholders is described.</p>	<p>The application lacks clarity; the audience description lacks detail.</p> <p>The plan for engaging the various audience(s)/stakeholders lacks detail.</p>	<p>The application lacks clarity; the audience description is not clearly described or absent.</p> <p>The plan for engaging the various audience(s)/stakeholders is vague or absent.</p>
<p><b>Provide a timeline (using bullet points) that demonstrates activity planning and achievability by March 31, 2023.</b></p>	<p>The proposed timeline is well described, reasonable, and likely to be achievable.</p>	<p>The proposed timeline is well described, reasonable, and likely to be mostly achievable.</p>	<p>The proposed timeline is generally reasonable. The timeline might be achieved.</p>	<p>The proposed timeline is not reasonable/feasible. The timeline is unlikely to be achieved.</p>

<p><b>Project Outcomes Feasibility Matrix</b></p>				
	<p><b>Excellent (5)</b></p>	<p><b>Good (3)</b></p>	<p><b>Fair (1)</b></p>	<p><b>Poor (0)</b></p>

<p><b>Please describe how you will measure the success of your project. Your response should describe how your efforts will contribute to the overall success of the Data Champions Pilot Project.</b></p> <p><b>How will you demonstrate the success of your proposed plan/activities? Provide a comprehensive set of outcomes that link to the various project activities and include a detailed plan for measuring the success of each outcome.</b></p>	<p>The proposed plan is clearly presented, with outcomes and a plan for measuring their success clearly defined.</p>	<p>The proposed plan is clearly presented, with outcomes and a plan for measuring their success mostly defined.</p>	<p>The proposed plan lacks clarity; the outcomes and plan for measuring success, as presented, lack detail.</p>	<p>The proposed plan lacks clarity; the outcomes and plan for measuring success, as presented, are absent or not sufficiently described.</p>
<p><b>How will the activities outlined in this proposal work to engage the broader RDM community to advance RDM knowledge and best practices? Be specific and provide outcomes and measures of success to the community as a whole.</b></p> <p><b>You are encouraged to include principles</b></p>	<p>The application is clearly presented, with a clearly defined explanation of how the activities engage and advance RDM. Outcomes and measures of success are explicit.</p>	<p>The application is clearly presented, with a mostly clear explanation of how the activities engage and advance RDM. Outcomes and measures of success are mostly clear.</p>	<p>The application lacks clarity; the explanation of how the activities engage and advance RDM lacks detail. Outcomes and measures of success lack detail.</p>	<p>The application as presented, lacks clarity; the explanation of how the activities engage and advance RDM is absent or not clearly described. Outcomes and measures of success are unclear.</p>

<p><b>of Equity, Diversity, Inclusion, and Accessibility (“EDIA”) and Data Sovereignty (e.g., OCAP Principles) as part of your engagement strategy.</b></p>	<p>The application appropriately considers all areas of the outlined activities where an EDIA lens/Data Sovereignty Principles should be applied.</p>	<p>The application mostly considers the areas of the outlined activities where an EDIA lens/Data Sovereignty Principles should be applied.</p>	<p>The application lacks detail in some or all areas of the outlined activities where an EDIA lens/Data Sovereignty Principles should be applied.</p>	<p>The application does not clearly describe all areas of the outlined activities where an EDIA lens/Data Sovereignty Principles should be applied.</p>
<p><b>Provide an explanation on how your project will contribute to/support the creation of a sustainable Data Champion Program at the local, regional and/or national level.</b></p>	<p>The explanation of a sustainable Data Champion Program is included and clearly defined.</p>	<p>The explanation of a sustainable Data Champion Program is included and mostly defined.</p>	<p>The explanation of a sustainable Data Champion Program lacks detail.</p>	<p>The explanation of a sustainable Data Champion Program is not included or is not clearly described.</p>

<p><b>Scaling Matrix – National Scale</b></p> <p><b>Note: This scoring is weighted higher.</b></p>				
	<p><b>Excellent (5)</b></p>	<p><b>Fair (3)</b></p>	<p><b>Poor (0)</b></p>	
<p><b>Consideration will be given to applications</b></p>	<p>The application clearly and explicitly</p>	<p>The application <i>mostly</i> details how the</p>	<p>The application does not explain how</p>	

<b>that advance RDM on a national scale, as measured by outcomes identified in the applications.</b>	explains how the proposed plan and activities can be scaled nationally.	proposed plan and activities can be scaled nationally.	the proposed plan and activities can be scaled nationally.	
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<b>Expertise and Commitment Matrix</b>				
	<b>Excellent (5)</b>	<b>Good (3)</b>	<b>Fair (1)</b>	<b>Poor (0)</b>
<b>What qualifications and/or experience does the Named Data Champion (individual or team) hold and which qualifications and/or experience best situates them for the role?</b>	The application clearly demonstrates that the Named Data Champion (individual or team) has the required expertise to be successful in the role.	The application demonstrates that the Named Data Champion (individual or team) likely has the required expertise to be successful in the role.	The application demonstrates that the Named Data Champion (individual or team) has most of the required expertise for the role, although some aspects may be missing or insufficiently described.	The application does not clearly demonstrate that the Named Data Champion (individual or team) has all the required expertise for the role.
<b>How will the Named Data Champion (individual or team) commit the necessary time to take on the work of Data Champion, in order to</b>	The Named Data Champion (individual or team) has demonstrated ability to commit the necessary time to ensure the proposed	The Named Data Champion (individual or team) has mostly demonstrated the ability to commit the necessary time to ensure the proposed	Ability to commit time seems to be unclear or lacking from the Named Data Champion (individual or team) to ensure the proposed	The ability to commit sufficient time (from the Named Data Champion, individual or team) to ensure the proposed project is successful has not been included/demonstrated.

<b>successfully execute this project?</b>	project is successful.  Appropriate documentation is provided.	project is successful.  Documentation is mostly provided.	project is successful.  Documentation is provided but unclear.	Documentation is insufficient or absent.
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