

December 24, 2019

Dear Prospective Associate Member,

The New Digital Research Infrastructure Organization (NDRIO) (11593765 Canada Association) is now extending invitations to the DRI community to apply for membership as we head into the first full year of operations. NDRIO is a collaborative, member-based organization that will coordinate and fund activities in Advanced Research Computing (ARC), Data Management (DM) and Research Software (RS) to ensure that Canada's researchers have equitable access to the necessary services, tools and infrastructure.

The process and timing for member recruitment aligns with the requirements of our contribution agreement with the Government of Canada, the organization's bylaws as a federally incorporated not-for-profit organization, and the recently released [Governance and Membership Model](#).

Membership is not required to access the programs of NDRIO, which will be made available to eligible researchers and research institutions across Canada. However, the new organization's governance will rest and draw upon the engagement and commitment of its membership.

As an organization that serves the DRI ecosystem in some capacity, your organization is eligible to be an Associate Member of NDRIO.

Associate Members are non-voting but may attend annual general meetings of the organization. Associate Members may also be asked to participate on advisory or ad-hoc committees and/or provide advice in their areas of expertise as appropriate. Associate Members will pay a flat-rate membership fee of \$500 for the first membership year, and must be approved by the Board of Directors.

Associate Members will name a representative who will receive notices and attend meetings on behalf of the Member institution.

### **Associate Membership Application Form**

If your organization is interested in becoming an Associate Member, please send the attached Associate Membership form, signed by an authorized signatory, **by Friday, January 24, 2020**.

It is important that we receive this information by this deadline, as we need to determine membership for the upcoming February 2020 general Members' meeting.

We look forward to having an engaged and committed Associate Membership in NDRIO, as the new organization assumes its very important role helping to

ensure Canada's researchers have access to the integrated, sustainable and coordinated digital research infrastructure ecosystem they need to participate in world-class research.

If you have questions or comments about membership, please write us at [NDRIO-NOIRN@engagedri.ca](mailto:NDRIO-NOIRN@engagedri.ca).

Sincerely,

A handwritten signature in grey ink that reads "Lori E MacMullen". The signature is written in a cursive, flowing style.

Lori MacMullen  
Chair, Applicant Board  
New Digital Research Infrastructure Organization (NDRIO)  
[www.engagedri.ca](http://www.engagedri.ca)

# Associate Membership Application Form

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**Name of Organization:**

**Primary Representative Name:**

Title:

Email Address:

Mailing Address:

Main Phone Number:

**Secondary Representative Name:**

Title:

Email Address:

Mailing Address:

Main Phone Number:

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## Associate Membership Fee Level

All Associate Members pay an annual membership fee (\$500 for the first membership year). Associate membership must be approved by the NDRIO Board of Directors.

## Deadlines

Please email your completed application form, signed by an authorized signatory, **by Friday, January 24, 2020**, to [NDRIO-NOIRN@engagedri.ca](mailto:NDRIO-NOIRN@engagedri.ca), with the subject line: **[Your Organization's Name] Member Application**.

It is important that we receive this information by this deadline, as we need to determine membership for the upcoming February 2020 general Members' meeting.

Your organization will be invoiced prior to April 1, 2020, with payment due by May 29, 2020. Please note that all confirmed and paid Members will be entitled to participate in the Fall 2020 annual general meeting.

If you have questions, please send them to [NDRIO-NOIRN@engagedri.ca](mailto:NDRIO-NOIRN@engagedri.ca).

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Signature  
Title of authorized signatory

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Date