



# Alliance Board of Directors Application Questions



Digital Research  
Alliance of Canada

Alliance de recherche  
numérique du Canada

This document provides the list of questions for the 2024 Alliance Board of Directors application. Please submit your application through the [webform](#), including the attachment of your cover letter and resumé, by May 15, 2024 at 11:59 p.m. EDT.

## Applicant Contact Information

- ▶ Name
- ▶ Address
- ▶ City, Province, Postal Code
- ▶ Birthdate
- ▶ Email
- ▶ Telephone
- ▶ Cell Phone

## Assessment Questions

- 1) What motivates you to become a Board member for the Alliance?
- 2) Provide a brief note on your knowledge/experience in the digital research infrastructure space in Canada.
- 3) What special qualifications and/or skills would you bring to the Alliance Board?
- 4) Please describe your past board experience.
- 5) Please give examples of any roles, consensus building or advocacy activity you have been involved with in the academic/research sector or the government relations and public policy area.

The Board of Directors seeks a complementary balance of knowledge, skills and experience at a governance level. Please review the Director Skills Matrix on pages 4 and 5 for definitions of the skills listed below.

Please identify your skill level in each of the following areas (from 'Basic' to 'Expert'):

- ▶ Advanced Research Computing (ARC)
- ▶ Research Data Management (RDM)
- ▶ Research Software (RS)
- ▶ Government Relations and Public Policy
- ▶ Artificial Intelligence and Cybersecurity
- ▶ Audit and Finance (CPA)
- ▶ Enterprise Risk Management
- ▶ Strategic Planning/Organizational Development
- ▶ Legal Expertise
- ▶ Bilingual (English and French)
- ▶ Other (please specify)

The Nominating Committee is particularly interested in candidates who are "independent".

- ▶ A candidate is deemed "independent" where the person has no material relationship directly or indirectly with the Alliance. Specifically, that at any time within the last six (6) months the person was not a director or officer in any organisation that was materially



funded by the Alliance and that the person has no substantial control in any of the Alliance funded programs.

- ▶ To seek clarification on independence status, potential candidates can contact the Alliance Board Secretary at [candidates@alliancecan.ca](mailto:candidates@alliancecan.ca).

Please indicate your status (yes or no).

Based on your skills and experience, please indicate which Board Committees you would prefer to join:

- ▶ Audit, Finance, Risk and Investment Committee
- ▶ Member and Stakeholder Committee
- ▶ Human Resources Committee
- ▶ Governance and Nominating Committee

## Eligibility Criteria

Please be advised that, to be eligible for consideration as a director candidate, the following criteria must be met by each applicant:

Pursuant to Section 126 of the Act, each director shall be an individual who:

- is at least 18 years of age;
- has not been found by a court in Canada or elsewhere to be mentally incompetent;
- does not have the status of a bankrupt; and
- is in full agreement with the governing documents of the Corporation.

## Application Submission

Please submit your application through the [webform](#), including the attachment of your cover letter and resumé, by May 15, 2024 at 11:59 p.m. EDT.

The Alliance is strongly committed to equity and inclusion within the community and encourages applications from all qualified candidates, including women, members of racialized groups, people of colour, persons with disabilities, and Indigenous and 2SLGBTQIA+ identified people.

We thank all applicants in advance, however only those selected for an interview will be contacted.

For more information about the role and nomination process, please contact the Board Secretary at [candidates@alliancecan.ca](mailto:candidates@alliancecan.ca).



## DIRECTOR SKILLS MATRIX

The skills matrix below looks at the complement of skills that the Alliance Board of Directors will consider when selecting candidates for election:

BOARD GOVERNANCE	Board experience in mid-sized or large organizations, either publicly traded, Crowns, private companies or national not-for-profits. Completion of professional governance program or designation desirable.
LEGAL EXPERTISE	Possesses superior legal skills/knowledge and deep experience in all facets of negotiation/interpretation of contracts, documents and negotiating complex legal situations.
AUDIT/FINANCE	Experience as a Senior Executive or Board Member providing oversight of the reliability and integrity of the organization's financial and business practices, and financial reporting. Possesses CPA or financial designation.
ENTERPRISE RISK MANAGEMENT	Possesses superior legal skills/knowledge and deep experience in assessing all forms of risk to the organization and oversee risk mitigation.
STRATEGIC PLANNING/ ORGANISATIONAL DEVELOPMENT	Experience as a Senior Executive or Board Member providing oversight or leading strategic planning, change management or managing startup organizations.
GOVERNMENT RELATIONS / PUBLIC POLICY	Experience as a Senior Executive or Board Member with deep knowledge of public policy, legislation, as well as strong relationships with key government decision makers.
IT-DATA SECURITY; AI, CYBER RISK, IT TRANSFORMATION	Experience in and or prior oversight of emerging technology issues/challenges, tools, applications, systems and processes.
RESEARCH AND INVESTIGATION	Experience as a distinguished researcher with international credibility in computing.
RESEARCH ADMINISTRATION	Experience as a research administrator within a research-intensive university.



RESEARCH DATA MANAGEMENT	Experience as a distinguished academic or private industry leader with deep knowledge of data management capabilities.
RESEARCH SOFTWARE	Experience as a senior technology executive with advanced technical capability in research software.
ADVANCED RESEARCH COMPUTING	Experience as an academic or private industry leader with deep knowledge of advanced research computing.
LOCATION	Board should reflect different regions across Canada.
DIVERSITY	Reflects dimension (gender/race/ethnicity/etc.) that differentiates groups/people from one another.
BILINGUALISM (ENGLISH AND FRENCH)	Reflects the dual language status of Canada.